



Important Announcement Regarding School Lunch Fees, etc.

Niigata City encourages parents to use direct debit payment for school lunch fees, other school fees*, and Japan Sport Council mutual aid premiums. Please read the following information and complete the following procedures, including bank account registration for direct debit. No direct debit (bank transfer) fees will be charged to the parents.

*Fees to be paid directly to the school, including supplementary materials fees, field trip fees, and school trip reserve fund

1. How to register

Online registration is available by smartphone, tablet, or computer

Step 1. Register for Parent Portal Site Tsubasa

What is Parent Portal Site Tsubasa?

It is a tool (website) which connects parents with schools and the Board of Education. You can check your payment status and other related notices regarding school lunch fees, etc., anytime without having to ask your child.

Important information regarding school lunch fees and other school fees will be delivered via Tsubasa, so please be sure to register.

The ID and password required for registration are written on the attached paper entitled “新潟市学校給食費・学校徴収金等の納付【保護者ポータルサイト つばさ】利用登録のお願い (Request to register for Parent Portal Site Tsubasa to pay for school lunch fees and other school fees, etc.)”.

Please see the attached User Registration Guide for instructions on how to register.

Step 2. Application for school lunch, agreements, etc.

Please apply for school lunch and agree to the payment agreement, etc., by following the steps in the attached User Registration Guide.

Step 3. Bank account registration

Register the bank account you wish to use for direct debit for school lunch fees, etc., by following the steps in the attached Guide for Online Bank Account Registration.

- The registered account will be used not only for the direct debit of school lunch fees and other school fees, etc., but also for receiving benefits from the Injury and Accident Mutual Aid Benefit System, etc. Please be sure to register your bank account.
- Application by Direct Debit Request Form (paper application) is available for those who use a banking institution which doesn't accept online registration or those who prefer to apply via paper application.
- Those who don't wish to pay by direct debit can pay school lunch fees, etc., by payment slip issued by Niigata City or by payment request form issued by the school, which will be given directly to your child to take home. (In the above case, transaction fees for school fees (except school lunch fees) is to be borne by the parents.)

If you cannot complete online registration due to unavoidable circumstances or do not wish to do so, please call the contacts listed in the Inquiries section on the reverse side.

Registration is not necessary for children who will be first grade students in an elementary school not operated by Niigata City starting from April.

2. Outline of payment for school lunch fees, etc.

2.1 School lunch fee amounts

School lunch fees borne by parents are equivalent to the actual costs of ingredients used. School lunch fees (per meal) are uniform across the city for each school level. The specific amount will be announced before the 1st payment.

[Drastic reduction of school lunch fee burden] *As of January 2026

Information regarding this program, starting in FY 2026, will be announced on the city's website and Parent Portal Site Tsubasa, etc., as soon as specific details are available.



Please check the city's website for the latest information

2.2 School fee amounts

The amount of school fees is different depending on school and grade.

A breakdown of expenses, total annual amount, and individual payment amounts will be announced by the school.

2.3 Direct debit date

Direct debit is carried out 9 times a year as shown below. If the direct debit cannot be made on the designated payment date due to an insufficient balance or other reasons, the withdrawal will be attempted again on the 15th of the following month.

Terms	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th
Direct debit date	5/25	6/25	7/25	8/25	10/25	11/25	1/25	2/25	3/25

If the direct debit day falls on a Saturday, Sunday, or holiday, the withdrawal will be carried out on the following business day of the designated financial institution.

2.4 Japan Sport Council (JSC) Injury and Accident Mutual Aid Benefit System

At step 2 of the school lunch application, confirm your enrollment in the benefit system.

Premiums are to be paid by direct debit together with school lunch fees, etc. (Once a year)

[Outline of the system]

It is a mutual aid benefit system funded by the national government, city, and parents, and provides benefits (medical expenses, compensation, etc.) in cases when an incident (injury, illness, impairment, or death) involving students occurs while they are under the supervision of the school.

For a small annual premium (the cost shouldered by parents was 460 yen for FY 2025), you can receive generous benefits. We encourage everyone to enroll so that you and your children can enjoy school life with peace of mind. (Sign-up rate is over 99%)



Please check here for details of this system.

— Q&A is available on the city's website—

Inquiries

About school lunch fees and direct debit	School Health and Dietary Division, Board of Education, Niigata City	School Lunch Fee Management Group	☎ 025-226-3213
About the JSC Mutual Aid Benefit System		School Health Group	☎ 025-226-3206
About school fees	School Staff Human Resources Division, Board of Education, Niigata City		☎ 025-226-3237
	Your child's school		